



*Gaithersburg*

*A CHARACTER COUNTS! CITY*

## **CITY OF GAITHERSBURG PERSONNEL RULES & REGULATIONS MANUAL**

This Manual is designed to assist all employees in understanding rules, regulations, policies, procedures, and practices with regard to their employment with the City of Gaithersburg. Some portions of the Manual do not apply to part-time employees. If you have questions regarding any section of the Manual, please contact your supervisor, Department Head, or the Department of Human Resources.

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